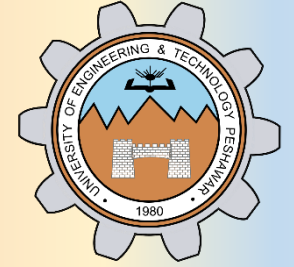


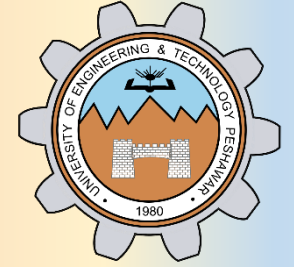
Online Hostel Allotment User Manual



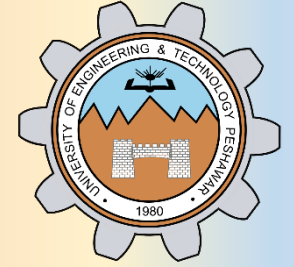
Instructions

- Before logging in into the system user must
 - Clear all the previous hostel dues.
 - Choose a roommate of his/her choice with consensus in case he/she choose room type other than cubical. No changes can be made in form after final submission.
 - Deposit Hostel Security Fee Rs.5000/- in any branch of United Bank Limited (UBL) on account number 269377653.
 - They will provide a computerized bank receipt after successful deposit.
 - Find a "SEQ No." on that receipt, keep it secret.
 - Once user has that receipt, he/she may fill the form using the following link
<http://enggentrancetest.pk/provost/>

Introduction



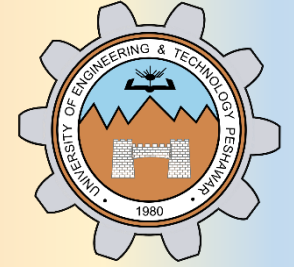
- The purpose of this manual is to
 - To understand the system
 - To make it easy to use



Log in page

- When the user click on the given link, the following page will appear

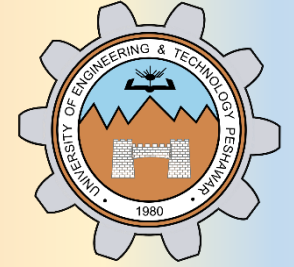
A screenshot of the 'Hostel Application' login page. The page has a dark blue header with the title 'Hostel Application' and the copyright notice '© University of Engineering and Technology Peshawar'. Below the header, there is a white box containing the login form. The form starts with a green padlock icon and the text 'Please Enter Login Information'. A note in red text states: 'Note: Before filling below form, Deposit Rs.5000/- Hostel Security fee in Account No. _____ Bank _____.' There are two input fields: 'University Registration #' with a sub-label 'Registration No.' and a red card icon; and 'Bank SEQ No.' with a sub-label 'SEQ No. from bank receipt' and a red magnifying glass icon. A blue 'Login' button with a magnifying glass icon is at the bottom right of the form. At the bottom left of the white box, there is a link 'Help instructions →'.



Log in page (cont..)

- To log in into the system, user must enter
 - University registration number
 - Bank sequence number
- Entering the above information, the user may click on button to enter in to the system

 Login



Personal Info

- After logging in into the system, the user may see the following form of personal information. The user must enter correct information and click **Save and Next** button

Hostel allotment application - UET Provost Office

Welcome, Rahim Ullah

Personal Info

Welcome Dear student

Please fill below form carefully.

Step

University Registration No. 16PWCIV4722

Student CNIC / Passport CNIC or Passport

Name Rahim Ullah

Father Name Niamat Ullah

Gender Select gender...

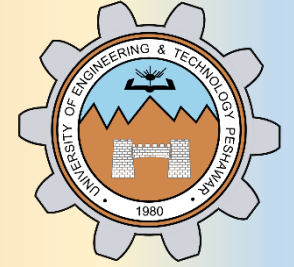
Email Address Email

Personal Contact No. Mobile

Emergency Contact No.

Home Address

Save and Next



Academic Info

- After personal info, the user needs to confirm academic info
- Confirm that information is correct and click “save and next”

Welcome Dear student

Please fill below form carefully.

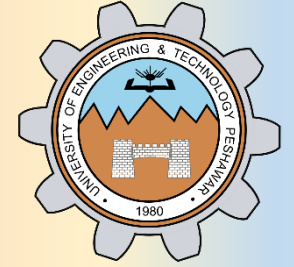
Step

Academic Info

Department

Semester

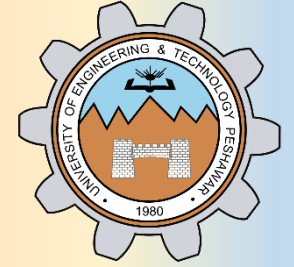
CGPA



Hostel Selection

- In this step the user may select hostel of his choice
- The user must select room type(Cubical, 2-seater, 3-seater and 4-seater) of his choice in the respective hostel
- There are two options for the choice of roommate for two/three seater room
 - Not Interested
 - I want to choose roommate
- Enter the correct info and click “save and next”
- Review the info and click “final submit”

Note: Roommate consensus is necessary in case user want to choose a roommate.



Step completed

Hostel Admission Form submitted successfully.

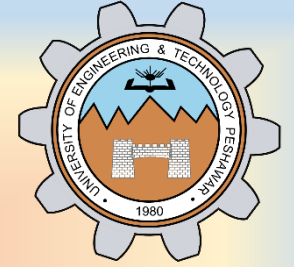
Welcome Dear student

Please fill below form carefully.

Steps completed

Back

Save and Next



Card issuance date will be notified accordingly after form submission